
MANUAL FOR CHAPTER OPERATIONS

AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS, INC.
1791 Tullie Circle, N.E.
Atlanta, Georgia 30329

MINUTES

THIS FORM SHOULD BE SUBMITTED TO YOUR REGIONAL CHAIR (DRC) AND TO REGIONAL VICE CHAIR (RVC) OF CHAPTER PROGRAMS WITH MINUTES FOR ALL OF THE FOLLOWING: CHAPTER MEETINGS, BOG MEETINGS AND SECTION MEETINGS WITHIN THREE WEEKS OF EACH MEETING.

Chapter Name: **CENTRAL FLORIDA**

Meeting Date: 10 December 2009

Meeting Type: X Chapter
X BOG
 Section
 Other

Attendance: (Total for chapter and section meetings only.)

Members 70 Students 2 Total 72

Theme Night Name History & Past Presidents

Joint Meeting

Technical Speaker/Program: Larry Spielvogel

Topic: ASHRAE Standard 90.1

Meeting: called to order: 4:53am

Attendees: Firouz Keikavousi, Tim Citek, Jason Alphonso, Leonardo Rocha, Megan Tosh, Rich King, Mike Dillard, Bill Dillard, Dan Rogers, Anik Patel, John Miller

Old Business:

Motion by Leonardo Rocha: Approve minutes from November 19, 2009 BOG/Chapter Meeting

Second: Firouz Keikavousi

In favor: 5 Opposed: 0

Programs Chair (Jason Alphonso):

- Good November attendance – 74 total
- Tonight is the 2nd month to offer PDHs
- We've seen an attendance increase as a result of the PDHs
- Larry Spielvogel is the speaker for tonight – a DL and past 90.1 chair
- Expecting 90 attendees tonight
- Bill Dillard sponsored the speaker
- Good advertising with USGBC this month, helping with the turnout
- RP donor recognition night
- Dan Rogers to speak as well
- History and Past Presidents night

- Marlene Linders is next month's speaker
 - 8 students expected to attend this evening
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Student Activities (Anik Patel):

- Students are finishing load calculations
 - One team had 3,000 tons while another calculated 1,500 tons
 - Third team building BIM model
 - In reality, the job has 4,000 tons installed with 600 extra installed as well
 - Thank you letters were sent out to volunteers
 - Big focus on senior design in the upcoming semester
 - Kellie planning an event for the spring
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Newsletter (Megan Tosh)

- Next Dewpoint articles due 12/18
 - Dewpoint to be published 12/31 or Jan 4th? Dec 31st agreed upon
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Research Promotion (John Miller):

- Will be over 40% of our goal by December 15th
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YEA (Leonardo Rocha):

- Dodgeball tournament is February 27th
 - Will be making an announcement about it tonight and handing out fliers
 - Costs are more than expected
 - 40 attendees will cost \$9/each for lunch
 - Facility is \$65/hr for 5 hours to rent – maybe only needed for 2-3 hours
 - A set of 6 balls costs \$60
 - Costs also for signage and directions
 - Should be able to cut down on food costs
 - Will be collecting \$15/player
 - Sign up is going on
 - Will be including students
 - EMT required to be on stand by
 - Attendees will have to sign waivers to participate
 - Will need referees and volunteers (also help for clean up)
 - Might attend a Magic game in Spring
 - Middle arena tickets are \$45 each if we get 20 people
 - Also will have photo taken on the court
 - Does the money need to be paid up front for event?
 - Game would be on April 9th against the Knicks
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History (Tim Citek):

- Tonight is History night
 - A presentation is prepared
 - Updating the external hard drive
 - Webpage for history is updated
 - No chapter records prior to 1974
 - Hope to get more information from Ken Eiermann
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CTTC:

- No tours of District 9 Medical Examiner's office allowed
 - Leo talking to RDV about possibilities tomorrow
 - RDV is very busy at this time
 - Maybe a farewell tour of the Amway Arena?
 - Magic play in the new events center 10/10/2010
 - Perhaps couple refrigeration tour with YEA event on 4/9/2010
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2010 CRC Planning (Mike Dillard):

- Refining the budget – will have a good CRC, but not opulent
 - Looking at about \$44k in expenses
 - CRC costs \$6,200 in 1989
 - Made effort to have some sponsors
 - Want about \$30k from sponsors
 - Should have \$20k-\$25k in registration fees
 - Do we want to have a golf outing? – at Falcon's fire perhaps?
 - Still needs work to be finished
 - Separate out what's self funded
 - Need to schedule a meeting
 - Sponsorship letter almost done – needs to be sent to other chapters too
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Winter Meeting (Bill Dillard):

- Organizing monitors and schedules
 - Conference call meeting on upcoming Thursday
 - Meet regularly every week after January 1st
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Honors and Awards (Firouz Keikavousi):

- No entries yet
 - Due Tuesday
 - Will make an announcement tonight
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Meeting Adjourned: 5:39pm